



Sandfield Primary School
Stoke Road,
Guildford,
Surrey, GU1 4DT
Tel: 01483 566586

13th May 2020

Dear Parents and Carers,

As you will be aware, the Government announced on Sunday, that primary schools would re-open to children in Year R, Year 1 and Year 6 from Monday 1st June 2020. All school leaders across the country are carefully consulting the Government Guidance to ensure that schools open, with the safety of children and staff as an utmost priority.

As a leadership team, and as a group of GEP headteachers, we have already started to construct various models where our schools can reopen for groups of pupils safely. I completely appreciate 'not knowing' is one of the hardest aspects of COVID-19 that we have all had to adapt to, and I would ask that you bear with us whilst we work hard to do the best we can to educate and keep our children safe.

Key elements of this phased approach of re-opening Sandfield in line with Government guidance are:

Limiting contact and adhering to social distancing where possible

- Children working in small groups – these are known as “bubble groups,” and the children at Sandfield will be grouped in 7s or 8s, working with consistent adults. These bubble groups will spend the day together, learning inside and outside the classroom, having lunch and break times at set times. This will ensure that we limit contact with other “bubble groups,” across the school, thus limiting the spread of infection
- Allocated drop off and collection times for each bubble group – during which the temperature of each child and adult entering the setting will be taken, using an infrared thermometer
- Re-organising our learning environments to ensure all desks are 2m apart
- Children will have a set desk and a tray of equipment for their sole use
- For younger children: toys and practical equipment will be limited for groups of pupils and cleaned/disinfected at the end of each session
- Outdoor learning will be a key part of the school day
- A one-way system will operate in both KS1 + KS2 buildings
- Anyone showing symptoms stays off-site
- Parents to remain outside of the school buildings

Hygiene and Cleaning

- A handwashing regime will be shared with all staff and pupils; on arrival to school, after going outside, before eating and drinking and after sneezing and coughing
- Tissues and hand sanitisers will be available in every classroom
- “Catch it, Bin it, Kill it,” will be actively promoted across the setting and bins will be emptied during the day
- All spaces will be well ventilated and doors propped open
- There will be a deep clean between different bubble groups using the same classroom

Headteacher: Mrs Kate Collins

Email: reception@sandfield.surrey.sch.uk Website: www.sandfield.surrey.sch.uk

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Further detailed information for children returning in Year R, Year 1 and Year 6 will be sent to parents as soon as we can. As a staff team we are meeting to discuss our opening of Sandfield, in line with the Government guidance, with safety and well-being at the heart of every decision we make for all our school community.

The government has released guidance for parents on school openings, which you may be interested to read. <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

I will be in contact with you, hopefully by the end of the week.

In the meantime, stay safe and take care.

With best wishes from Mrs Collins and all the Sandfield Staff

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