



Sandfield Primary School
Stoke Road,
Guildford,
Surrey, GU1 4DT
Tel: 01483 566586

2nd June 2020

Dear Year 6 Parents and Carers,

As promised, I would like to share our plan for the phased re-opening of our Year 6 with you. This is a lengthy document as I have tried to provide as much information as possible. It is based upon the current guidance so may change if there are any revisions to the guidance. We are following the guidance strictly and ask for your support and understanding as some aspects require us to be strict about how we interact with you and implement systems on our site (they feel rather alien!). Our plans are based on all staff who are able to have contact with children being in school with a group which means there is no spare capacity for additional groups under the current guidance. If a member of staff is ill, we may find ourselves having to review the provision.

Children

- Year 6 bubbles will operate 4 days a week – Monday, Tuesday, Thursday and Friday.
- Wednesday is a deep clean day and only the Key Worker bubble will be attending.
- We will still be operating emergency care for the children of key workers and children who are deemed to be vulnerable in other year groups.
- If your child is a Key Worker child and you need Wednesday attendance, due to the bubble guidance, your child would need to be in the Key Worker bubble for every daily session regardless of year group. This would mean no bubble cross-contamination.
- The first 2 days that Year 6 will be able to attend are 4th & 5th June (Thursday and Friday)
- The children in Year 6 will be eligible to return to school for 4 days a week from 8th June.
- The children will be arranged in 'Bubbles', each Bubble will have an adult assigned to it and, wherever possible, the adult will remain constant during the week. There are some bubbles where there will be a change of adult due to part time working.
- Each Bubble will have 7 or 8 children in it and we will encourage the children to practise social distancing at all times.
- The children will remain with their Bubble throughout the day and the Bubbles will not be allowed to mix.
- Due to the size of our outdoor area, we will be having 2 bubbles – kept socially apart – at a time on the playground. There will be clear markings to show where the children can and cannot go.
- All the Year 6 boys and girls will be sharing the female toilets as only 1 child can use the toilet at a time. We will be using a system to alert other bubble groups that the toilet is in use.
- The one way system will be explained to the children on their first day and as they need it from then on.
- No Year 6 pupils will be using the door from the staff kitchen to the boys toilets. This area will be used by Reception class children.

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Belongings/Clothing

- Aspens packed lunches will be live to order from Monday 8th June. You will need to provide your own packed lunch Thursday and Friday this week.
- All children will need a packed lunch. If they are being ordered through Aspens (from 8th), the lunches will be delivered to the classroom for lunchtime by an appropriate floating adult.
- All food will be eaten in the bubble classroom. The children will be given cleaning products to clean their own desks.
- Each child will have their own desk and tray beside them. Anything they bring into school will need to be in the tray; no lockers will be used.
- The children will need to bring in their own pencils, pens, rubbers and rulers. Any fluffy pencil cases are not allowed due to cleaning issues. Bring anything in in a wipe-able bag/case.
- Whilst it would be nice to see Sandfield uniform, please bear in mind you will need to wash your school clothes as soon as you get home and wear clean clothes the following day. PE kit will not be changed into for PE so please wear PE-friendly attire every day – This includes trainers!
- If (like Molly) you have outgrown your uniform, DO NOT buy new items just for 7 weeks. Wear comfortable PE-friendly attire.
- No jewellery or watches to be worn.
- The classroom is quite cold until at least 11am so bring a jumper each day because we will have extra ventilation with windows and doors open at all times.
- Children should not wear facemasks or any other form of PPE in school. Staff will only wear PPE if providing intimate care or supervising children who are ill / showing symptoms in school whilst waiting for parents to collect them.
- Anything left behind but not put in your tray will be thrown away.

Hygiene, Effective Infection Protection and Control

We will continue to follow all current guidance from the DfE including:

- Avoiding contact with anyone with symptoms – Mrs Cregan's office is assigned only for treating and quarantining children showing possible symptoms – all other first aid will be administered by a member of the office team at the school office - PPE will be worn by staff administering first aid.
- PPE will be worn by staff dealing with a suspected case of coronavirus (COVID-19) unless socially distancing is entirely possible.
- Frequent hand cleaning and good hygiene practices – we have sanitiser and soap and water available in all rooms and the children will be reminded to use them regularly.
- Regular cleaning of classrooms and surrounding areas – additional cleaning will be undertaken throughout the day. All excess furniture has been removed from classrooms and surfaces have been cleared. Soft toys and furnishings have been removed. Frequently touched surfaces will be cleaned regularly.
- Minimising contact and mixing – the children will remain in their Bubbles with their adult. We have created additional staff areas to ensure that adults are able to remain socially distant throughout the day. Lunchtimes and break times will be staggered and the staff in each Bubble will be covered by floating staff who are able to socially distance better in the playground environment.

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- Ensuring good respiratory hygiene – promoting the ‘catch it, bin it, kill it’ approach. If we have a suspected case of Covid-19 then the child will be isolated in KS1 office and parents contacted to begin the Contact, Trace & Track protocol - <https://www.nhs.uk/conditions/coronavirus-covid-19/>

The Curriculum

- When we return, there will be a focus on Personal, Social, Emotional and Mental Health. We know that all children will have had very different experiences and will have been affected in different ways by the closure.
- We will also focus on routine, expectations and basic skills.
- There will be an element of transition work built into our curriculum to prepare the children for secondary as much as possible.
- The different bubble’s timetables will have an element of – PSHE, Transition, Maths, English, Reading, PE, SPAG, Art/DT, Forest School and SRE (sexual relationship education)
- I will plan for all the children whether they are at school or safe at home and this will be shared via Seesaw. (Seesaw will continue for every year group.)
- We will use the outdoor area as much as possible, whilst maintaining the integrity of the Bubbles.
- We will not be holding any assemblies during this period.

Attendance

- Children will only be able to attend if our risk assessments show that it is safe for them, other children and staff. If a child at school presents a risk to others, they will not be able to attend. This includes due to behavioural choices.
- Anyone presenting with symptoms should not attend school and should follow the guidance as set out in <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>
- Testing is now available for children and staff displaying symptoms of coronavirus
- Eligible children, apart from those who are clinically vulnerable, living with someone who is extremely clinically vulnerable or those who are self-isolating are encouraged to attend.
- Parents will not be fined for non-attendance at this time.
- One adult from the Year 6 child’s household will hand over their child, so that verbal assurance can be given that each child is not showing any symptoms

Organisation and Timings

- There will not be Breakfast Club or any after school clubs on the school site during this time.
- All children in receipt of Free School Meals will be able to order a free picnic lunch from 8th June (vouchers until 8th). Other children will also be able to order a picnic lunch and payment is made through Scopay in the usual way (menu to follow.)
- We ask that, wherever possible, any packed lunches brought to school are in disposable wrappers.
- Children to bring a water bottle with them.

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- Lunchtimes and break times will be staggered. The children will eat in their rooms with relaxing music
- There will be limited movement of children on the school site, following the one-way systems that have been set up.
- Children will need to bring their own basic pencil case equipment and will be provided with any equipment that they need individually; this will be cleaned regularly.
- We shall avoid using equipment that has to be shared unless it can be cleaned between users.
- Parents should use the staff car park gate when dropping off and collecting their child. We have to ask that parents stay with their child until they have moved through the temperature check and all is well. (If you need to speak to a member of staff, please call the school or send a message via Studybugs.
- Should your child fail the temperature check at the gate, we will isolate them and let them have a 5 minute calming sit before retesting. Should they still be showing symptoms, they will need to be collected and go for a Covid test.
- Parents should not enter either school building.
- Parents / taxi drivers dropping off or collecting children should not be accessing the school car park.
- We encourage you to walk to school wherever possible.
- We ask that children do not bring bikes or scooters onto the site during this time (if they ride to school, parents must take the bike or scooter home).
- We ask that you ensure that you are punctual and only come onto site during the designated time slot for your Year Group.
- There will be a drop zone clearly demarcated on the Playground (fire drill lines).

ARRIVAL

- The Year Six arrival time is between 8.30 am and 9am. Remember to socially distance when you are walking to school. Year Six dismissal time is 3.15pm. We are only using the car park gate so all Y6 will enter with an adult and can be dismissed without an adult (walking home alone) at the school car park pedestrian gate.
- Please inform us if you have changed walking home alone arrangements for your child.
- The bubble leaders will be waiting for the children in the playground so they can socially distance in a line from their temperature check.
- Parents and children coming onto site should enter the playground via the car park gates, the children should peel away and join their member of staff and Bubble line once their temperature check is authorised in the drop zone (information re: Bubble to follow). Parents should exit via the pedestrian side gate.

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Bubble distribution

I have split the bubbles up into specific groups of 7/8 and have included those who have confirmed they are returning. If you are not on the list DO NOT PANIC. Please return the parental survey and home school agreement previously sent.

Mr Mosley & Mrs Davey Year 3 classroom	Miss Rowe Year 4 classroom	Mr Godber Year 6 classroom	Miss Wilde Year 5 classroom
Kitty	Isobel & Lizzie	Tillie	Jasmine
Elena	Aimee	Holly D	Ottilia
Fergie	Phoebe	Jack	Sachika
Saim & Aiman	Sienna	Adam	Jayvyn
Faith	Shoham	George	Seren
Holly H	Lawrence	Bertie	Oliver
Jacob			

Many thanks,

Mr Simon Godber
Year 6 Class Teacher

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