



Sandfield Primary School
Stoke Road,
Guildford,
Surrey, GU1 4DT
Tel: 01483 566586

17th July 2020

Dear Parents and Carers,

Returning to School in September 2020 – Years 1 – 6

All children to be Back in School September 2020

I am writing to all our parents and carers to provide further details outlining our plans for September 2020. Following the latest government guidance, released 2nd July 2020, Sandfield will welcome all children back to school in the autumn term. The rationale behind this plan is that it is vital for both children's education and their wellbeing. Periods of missed schooling can impact children's current levels of learning as well as the children's future ability to learn and succeed. This will be an important move back towards normal life for many children and families.

Attendance will be Mandatory

Following the guidance, all children are expected to be back in school and attendance will be closely monitored by each school. There will also be an option to issue fines for non-attendance. Therefore, parent and carers will again resume informing the school of their child's absence via Studybugs and leave of absence will need to be applied for if your child needs to be absent from school for a period of time (the link to this form is on the DO IT ONLINE page of the website).

As before, if your child is unwell, please contact the school, via Studybugs, to let us know the reasons why. It is important to notify the school, if you, a member of your household, or your child, displays symptoms of COVID-19. Following the Track and Trace protocol, families will be required to take a test and self-isolate for 14 days if the test proves positive. For further details, please see the NHS website below.

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>

If there are reasons why you feel your child cannot return in September, please contact the Inclusion Team, who will work closely with your family to ensure your child will be able to re-engage. As a school, we understand that there could well be concerns that you would like to share with us, so we can support where needed to ensure your child receives their education in school with their peers. Please contact the school via Studybugs should you require any help.

The School Day

Our priority as a school, and in alignment with government guidance, is to offer a full, balanced and ambitious curriculum, so all our pupils receive the best learning opportunities both inside and outside the classroom. PSHE and physical activity will be of high importance in our curriculum offer, to help support children's mental health and wellbeing. Our aim is to create a **learning buzz** around the school, so that all children are excited by the new topics they will be learning. Sandfield wants to generate that feeling that **it's great to be back together!**

Reading will be a key priority, as it is the key that unlocks learning across all subject areas. Your child will be encouraged to read daily; to themselves, to each other, to other adults in their class and to video their own reading on Seesaw, as they did during their home learning.

Seesaw and Tapestry will continue to be used as a helpful tool within the classroom and to set homework. The use of bespoke teacher feedback to pupils within these platforms is key for driving progress forward for each child and for parents to engage with their child's learning journey by accessing Family Seesaw.

Health and Hygiene

To keep all our children and staff safe at Sandfield we will keep following our already established handwashing routine and promoting "Catch it, Kill it, Bin it". Our classrooms and work spaces will continue to have hand sanitiser, tissues and paper towels to dry hands, readily available. Our enhanced cleaning regimes will still continue, with a detergent clean of all classrooms, desks, door handles, key pads and toilets, as well as ensuring that every room is well ventilated with doors propped open.



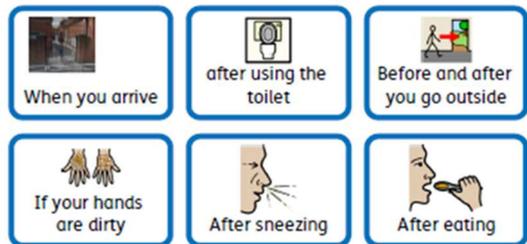
CATCH IT.



BIN IT.



KILL IT.



Organisation

The school will be organised into 3 bubble groups.



This will allow staggered start and finishing times, as well as break times and lunchtimes.

	Entry Children walk straight in school	Break	Lunch	Exit Parents pick up children from the playground
KS1	8:45 In Stoke Road gate Out York Road gate	10:15 – 10:30	11:30 – 12:30 11:30 – Yr R 11:40 – Yr 1 11:50 – Yr 2 Hall 12:30	3:15pm In Stoke Road gate Out York Road gate
KS2	8:30 Yr 3 + 4 - York Rd Gate Yr 5 + 6 - Stoke Rd Gate	10:30 – 10:45 Zoned areas	12:30 – 1:30 Yr 3 – 12:30 Yr 4 – 12:30 Yr 5 – 1:00 Yr 6 – 1:00	3:00pm Yr 3 + 4 - York Rd Gate Yr 5 + 6 - Stoke Rd Gate

Children from the same family can be dropped at school from 8:30am and then enter either their KS1 or KS2 classroom. Please then collect all siblings at 3:00pm from the playground.

We will still operate our one-way systems, which have worked really well during the summer term, supporting social distancing.

The classrooms will be set up slightly differently, so all are forward facing. Also, each child will have their own equipment on their desk, ready to use, which limits movement around the class. Your child's classteacher will also let their class know which days are their PE slots, so children can come into school with their PE kit on, thus limiting personal belongings in school.

Aspens

Aspens will be offering hot meals again from Monday 7th September 2020, as our hall will be back in use for each bubble to come and have their lunch in this building. Each year group will have a designated table and place in the hall, to eat their lunch. Aspens online booking system will be in operation for the beginning of term.

School Dates to Return

Tuesday 1st September – INSET day

Wednesday 2nd September - INSET day

Thursday 3rd September – Year 1 to 6 first day back (new Reception intake will receive their own letter)

On both Thursday 3rd and Friday 4th children will need to eat a packed lunch in their classroom, either brought in from home or ordered from Aspens, due to building work in the hall. Sandfield is very lucky to have a new hall extension during the summer holidays, which will provide toilets and extra storage for the hall. Building work is due to be finished internally by the end of that week, so the hall can be used from Monday 7th September.

Wrap Around Care

Our wrap around care provision, S4K, will be running from September, which is great news for those families that need extended provision. Please see flier attached for further details to book a place.

Thank you for reading to the end of this very long letter. I know there is a lot of information to take on board and we really appreciate all your support during this time. As a staff, we are very much looking forward to getting the whole school back, albeit in three distinct bubbles!

Kind regards,



Mrs Kate Collins
Headteacher

Headteacher: Mrs Kate Collins

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