



Sandfield Primary School
Stoke Road,
Guildford,
Surrey, GU1 4DT
Tel: 01483 566586

1st January 2021

Dear Parents and Carers,

Changes to Sandfield Primary School Return Tuesday 5th January 2021

Due to staff availability, we are writing to inform you of changes to our return to school, which will become effective on **Tuesday 5th January 2021**.

The following year groups will be learning full time in school alongside their classteacher:

Year R
Year 2
Year 4
Year 5

The following year groups will be learning remotely from home alongside their classteacher using Seesaw:

Year 3
Year 6

Year 1 will be offered **in school learning on Mondays and Tuesdays** (with their classteacher) and **learning remotely from home Wednesdays, Thursdays and Fridays** (with their classteacher) using Seesaw.

Remote learning on Seesaw will be available as of 08:45 tomorrow morning. Those classes working from home will receive an announcement from their class teacher with further details.

Children of critical key workers in years 3, 6 and 1 are able to access learning **full time in school**. Please see the attached link as to your eligibility:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

To those that have previously accessed key worker provision an email will be sent to you by our HSLW to confirm whether or not a school placement is needed from January 5th 2021. If you have not accessed this provision previously, you will need to complete the attached form, alongside proof from your employer of your keyworker status. Please email this information into school at parents@sandfield.surrey.sch.uk. This information is required ahead of tomorrow's opening.

If your child has an Education, Health and Care Plan, you will be contacted by our SENDCo today to discuss arrangements.

If your child is working remotely at home and requires IT equipment to access learning, please email us at parents@sandfield.surrey.sch.uk today.

Headteacher: Mrs Kate Collins

Email: reception@sandfield.surrey.sch.uk Website: www.sandfield.surrey.sch.uk

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Aspens

If your child is booked for school lunches and will now be receiving their education remotely, please can you cancel these from the online system.

Wrap Around Care

If your child is booked for before or after school wrap around care and will now be receiving their education remotely, please can you cancel these bookings directly with Sports4Kids.

Clubs

Sport4kids, Boogie Pumps and Art and Craft Clubs will NOT be running for any children until further notice.

We apologise for the lateness of this communication, but this is an ever changing situation. We would like to reassure you that when staffing availability changes, we will communicate this with you as soon as possible. Thank you for your continued support during these increasingly challenging times.

Kind regards



Mrs Kate Collins
Headteacher

Keyworker Eligibility:

Name of child and year group:

Keyworker Category:

Any other relevant information:

Proof of employment attached:

Please email this information today to parents@sandfield.surrey.sch.uk