



## Job Description – Class Teacher

This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school as may be reasonable expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify a reconsideration of the grading of the post.

<b>Role</b>	Class Teacher
<b>Additional Role(s)</b>	Subject Leader
<b>Grade</b>	Learning Partners Teacher Mainscale with Core Subject/equivalent responsibility
<b>Reports to</b>	Headteacher, Deputy Headteacher
<b>Job Summary</b>	<ul style="list-style-type: none"><li>• To take responsibility for class teaching to improve outcomes for pupils.</li><li>• To work within the legal requirements set out by Teachers' Pay and Conditions and to operate as part of a Sandfield team, within the wider Learning Partners Academy Trust team.</li></ul>
<b>Accountabilities:</b>	
<b>Safeguarding</b> Report any concerns, problems or incidents, e.g. safeguarding, behaviour in accordance with relevant reporting procedures.	
<b>Strategic Direction and Development</b> <ul style="list-style-type: none"><li>• To contribute to the discussion of the school's aims and policies and participate in the implementation of policies, plans, targets and practices.</li><li>• Plan and assess pupils' learning using knowledge of school policies, schemes of work and National Curriculum requirements for the relevant curriculum areas.</li></ul>	
<b>Teaching and Learning</b> <ul style="list-style-type: none"><li>• To secure and sustain high quality teaching of all areas of the curriculum for individuals, groups and classes.</li><li>• Assess and monitor the standards of pupils' achievements and set targets for improvement.</li><li>• Have high expectations of pupil behaviour in line with behaviour policy: ready, respectful and safe.</li><li>• Plan effectively as a team to ensure that all pupils meet their potential, regardless of starting points and backgrounds.</li><li>• Have high expectations of pupils with SEND, liaising with SENCO and external agencies to provide required support.</li></ul>	

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### Managing and Working with People

- To lead, manage and work collaboratively with other adults and colleagues.
- Deploy other adults effectively in the classroom, involving them, where appropriate, in the planning and management of pupils' learning
- Liaise effectively with pupils' parents/carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning, behaviour and progress
- Take responsibility for own professional development, setting objectives for improvements, and take action to keep up-to-date with research and developments in pedagogy and in the subject(s) taught.

### Deployment of Staff and Resources

- To develop, monitor and control resources within the teaching area.
- Organise and maintain a stimulating working environment appropriate for a range of activities
- Ensure that resources are organised and readily available to promote a purposeful environment for teaching and learning to take place.

### Policy and Compliance

- Adhere to established processes and compliance expectations.

### Generic Duties and Responsibilities

- To uphold the values and behaviours of the organisation.
- Equality & Diversity: To work inclusively, with a diverse range of stakeholders and promote equality of opportunity.
- Health, Safety & Welfare: To maintain high standards of Health, Safety and Welfare at work and take reasonable care for the health and safety of themselves and others.

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### School Ethos & Community

- To be an active participant in developing the school ethos and sense of community.
- Actively contribute to the development and adoption of the school's ethos, values and development priorities.
- Participate in pre/after school clubs, or out-of-school activities as reasonably requested, including assistance at major Parent Teacher Association events.
- Perform any other comparable duties to meet the operational needs of the school, as may be reasonably expected, as directed by the Headteacher.
- Promote the school and Trust.

<b>Date Issued</b>	
<b>Name of Member of Staff</b>	
<b>Signed</b>	
<b>Date</b>	

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