



READY
RESPECTFUL
SAFE



Newsletter

14th February 2025

Sandfield Primary School, Stoke Road, Guildford, GU1 4DT, 01483 566586

MESSAGE FROM MRS COLLINS

Come and join our Sandfield Governing Body - Parent Governor needed 😊

Be part of our Team



What Do You Need to Become a Governor?

There are no specific qualifications or requirements for the role. Every governing board needs a balance and diversity of knowledge, skills, and experience. You don't need to be a parent or have a background in education—everyone is welcome to join our governing body.

Governing boards meet once every half term to look at the big picture. This is a strategic role that supports the school in being the best it can be for all its pupils, families, and staff. It is a friendly and positive group of people, who enjoy working together to improve outcomes for all our children.

For further information, please watch this short video outlining the role:

https://www.youtube.com/watch?v=mRqJ_bFipHk

If you have any questions, please talk to me, Miss McIlroy, or our chair of governors, Melanie Hancox. We can walk you through what the role entails.

Nominations for **parent governor vacancies** are made by parents or carers of pupils registered at our school. If there are more nominations than vacancies, a ballot will be held. If you are interested in nominating a parent or carer, please complete the nomination form by 12 noon on Monday, 10th March 2025.

<https://forms.gle/BcgEnMCzKHy86Kg28>

Don't Forget - World Thinking Day Monday 24th February

All Rainbows, Brownies, Guides, Squirrels, Beavers, Cubs, and Scouts can wear their uniforms to school on Monday to celebrate this important day in their calendar.

Have a great half term everyone and see you all on Monday 24th February 2025

Mrs Collins and all the Sandfield staff

IMPORTANT ATTENDANCE INFORMATION

Penalty Notices to Address Poor Attendance at School

A Penalty Notice may be issued as an alternative to the prosecution of a parent/carer for their child's unauthorised absence from school (absence without the agreement of the school or not covered by a medical note) and will be used by Surrey County Council in the following circumstances: -

1. Pupils identified by police and Attendance Advice Officers (formerly Education Welfare Officers) engaged on Truancy Patrols and who have incurred unauthorised absences.
2. Leave of absence in term time (5 days or 10 sessions or more).
 - **Please be aware that The Education (Pupil Registration) (England)(Amendment) Regulations 2013, which became law on 01 September 2013 state that Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.**
 - **The Headteacher is also required to determine the number of school days a child can be away from school if leave is granted.**
 - **In such cases the Headteacher/Governing Body must decide whether there are exceptional circumstances. They may request that Surrey County Council Issue Penalty Notices when the absence is not authorised.**

Warnings will not be given where it can be shown that parents have been notified that such absences will not be authorised.

3. Finally, the issuing of a Penalty Notice will also be considered where it is judged that a parent is failing to ensure their child's regular school attendance.

This will be considered when a pupil has incurred 10 or more unauthorised sessions in the previous 10 school weeks, which may include a pupil arriving late after close of registration.

If you believe at any stage that your child's absence from school may leave you liable to receive a Penalty Notice, it is extremely important that you act without delay to secure their regular attendance.

If you have any questions or require further support to achieve an improvement in your child's attendance, please contact your child's school or the Attendance Advice Officer.

Penalty Notice relating to Exclusions

If a child is excluded from school, Section 103 of the Education and Inspections Act 2006 places a duty on parents/carers to ensure that their child is not in a public place without justifiable cause during school hours.

This duty applies to the **first five days of each exclusion**. Failure to do so will render the parent/carer liable to a Penalty Notice. (Alternative education provision will be made available from the sixth day of any exclusion.)

Amount Payable for a Penalty Notice and Consequences for repeat unauthorised absences

1. If you have not incurred a penalty notice relating to this child/child in a rolling 3-year period since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, **per parent/carer per child**, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.

2. If you have incurred a penalty notice relating to this child/child since 19 August 2024, the rolling 3-year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, **per parent/carer per child**, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.

3. If you have incurred 2 penalty notices relating to this child/child in the rolling 3-year period since the first penalty notice was issued, then you will NOT receive a third penalty notice – Surrey County Council will have no option but to consider a prosecution, **per parent/carer per child**, in the Magistrates Court under s 444 Education Act 1996.

Surrey County Council is not responsible for authorising pupil absence and therefore cannot withdraw any Penalty Notice requests without the written permission of the Headteacher.

Advice and support is available from an Attendance Advice Officer by contacting Surrey Attendance Service as follows:

North West - Tel: 01483 518130 South West - Tel: 01483 517179

North East - Tel: 01372 833588 South East - Tel: 01737 737777

CELEBRATION ASSEMBLY

Children in Celebration Assembly today were:

Reception Class: Finley and Saanvi

Year 1: Efe and Noah

Year 2: Florence and Kaashvi

Year 3: Harrison and Emmanuel

Year 4: Takondwa and Boris

Year 5: Charlotte C and Lucia

Year 6: Suzanna and Yin



NEWS FROM THE CLASSROOMS

Reception Class

Love and friendship were in the air this week in Reception. We reflected on friendships and how playing with new or different peers can help us discover new friendships. We discussed what made ourselves and our friends special then gave each other thoughtful compliments in circle time. We even doubled the LOVE in our maths learning, where some children figured out doubles to 18!

PE day for Reception Class is Monday



Year 1 & Year 2

Year 1 & Year 2 have been busy with Maths this week. Year 1 have been doing a lot of work on doubling, using dominoes to help them work out how to do it. Using the resources was very useful for the children to aid them with their understanding. You could ask them if they can remember how they used them, maybe even get you to show you what they did if you have some at home? Year 2 went outside in the playground on Thursday to do some outside learning about odd and even numbers. The children found it helpful to do some active learning to help embed the concepts of odd and even numbers, then continuing back in the classroom. Feel free to ask your child what number they were and what they can remember from it!

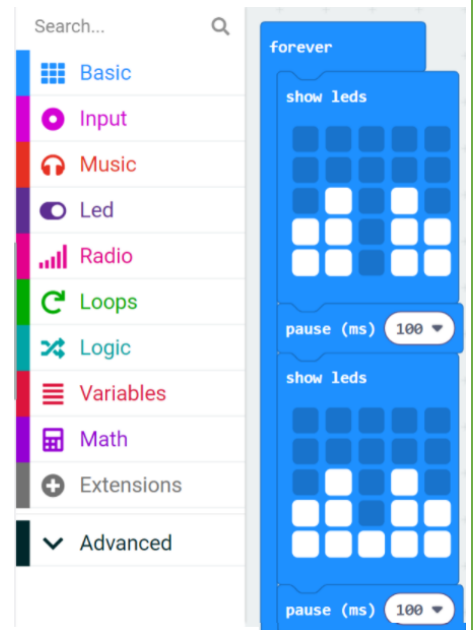
PE days for Year 1 & Year 2 are Mondays and Wednesdays



Year 3 & Year 4

Year 3 and 4 have been using Micro:bit (on the iPads) to code their volcanoes erupting! They really enjoyed exploring the Micro:bit website before beginning planning and developing their code project. The children were fantastic at creating a melody to accompany their volcano's eruption – lots of great timing and coding! Brilliant work Year 3 and 4!

PE days for Year 3 & Year 4 are Tuesdays & Thursdays



Year 5 & Year 6

Year 5 and 6 have enjoyed their music unit this half term. They have been exploring rhyme and annotating their compositions. Their creativity has been wonderful to see as they have used percussion instruments to play their master pieces to each other. Ask your children how many beats to hold a quaver and a minim... Enjoy your half- term everyone.

PE days for Year 5 & Year 6 are Thursdays and Fridays

